BINA PATHWAYS

Safeguarding children

BP-PUB-01-20261106-v1 | Owner: Wisdom Akpoturu | Review by 6 November 2027 or earlier on material change

Purpose and responsibility

We protect children under 18 in every approved staffing assignment. The hirer remains responsible for its service, care or education plans, site controls and supervision. Bina retains its recruitment, suitability and referral obligations. Wisdom Akpoturu is Bina's safeguarding lead. Precious Chinazonwa Ezurike is Director and Manager and the alternative management contact.

Immediate action

Call 999 for immediate danger or a serious emergency. Make the child safe, obtain clinical help when needed, listen without leading questions and record material words and facts. Never promise secrecy, confront the alleged perpetrator or conduct your own investigation.

Reporting and escalation

Contact the host safeguarding lead and Bina immediately unless this would increase danger or compromise evidence. Use admin@binapathways.co.uk or 07337 541218. Out of hours call the office and ask for the on-call person. An unanswered internal call must not delay a referral to the assignment-local children's safeguarding authority or police. The assignment safety card records local routes, host contacts, actual duty cover and backup.

Allegations and follow up

Bina's lead records the safety and referral decision, checks receipt and escalates unresolved risk. Child-related allegations meeting local criteria are referred to the relevant LADO within one working day, and urgently where protection requires it. Bina separately assesses DBS and professional-regulator duties. Temporary removal is a proportionate risk measure, not a finding of guilt. Preserve evidence and support those affected.

Records and learning

Restrict access and share necessary information lawfully. Record times, recipients, advice, reference numbers, consent or other sharing basis, ongoing safety, actions and review. Apply the safeguarding retention category and legal holds. Review after incidents and at least annually.

Related controlled procedures: Staff handbook sections 3 and 5; Safeguarding and referral record; Assignment safety card. Use Operational Action Guide BP-ACT-2026-11-06-v1 for the responsible person, action, deadline, escalation and record. Accessible copies: admin@binapathways.co.uk or 07337 541218.