BINA PATHWAYS

Environmental responsibility

BP-PUB-14-20261106-v1 | Owner: Directors and purchasing lead | Review by 6 November 2027 or earlier on material change

Commitment

We manage the environmental impacts of our office, digital services, purchasing and work-related travel proportionately to a staffing business. Safety, infection control, data protection and reasonable adjustments take precedence over an environmental shortcut.

Travel and assignments

Consider appropriate local matching and remote administration where it does not compromise competence, continuity or a worker's rights. Encourage sensible shared or public transport only where safe and voluntary. Do not require unsafe journeys, unlawful passenger transport or extra unpaid work travel.

Materials and digital records

Prefer accessible electronic documents while offering an alternative where needed. Avoid unnecessary printing and dispose of confidential paper through a secure route. Use approved retention rules rather than keeping every duplicate. Reuse and recycle office equipment through appropriate secure disposal and data erasure.

Suppliers and measurement

Consider environmental evidence alongside safety, quality, security and cost when buying goods or services. Start a quarterly record of office energy where measurable, printing, work-related travel and equipment disposal. Record the baseline, source, limits and owner before setting a numerical reduction claim.

Review

The purchasing lead reports practical improvements and barriers to the directors annually. Set proportionate next-period actions and check completion. We do not claim carbon neutrality, an offset achievement, certification or measured reduction without verified evidence. Report a concern through admin@binapathways.co.uk or 07337 541218.

Related controlled procedures: Corporate responsibility and social value policies; Quality review register. Use Operational Action Guide BP-ACT-2026-11-06-v1 for the responsible person, action, deadline, escalation and record. Accessible copies: admin@binapathways.co.uk or 07337 541218.